



CHENNAI PORT AUTHORITY

Material Mgmt Purchase Group

RFX

RFX Type : Limited Tender 2 Env
Description : DISTILLED WATER PLANT
RFX Number : 5100000572
Version : 1
Port Tender Number : SRM EJAN -08
Tender Description : PURCHASE OF DISTILLED WATER PLANT

RFX currency : INR
Time zone : INDIA
Bidding procedure : Limited Tender
Submission period : 04.05.2023 14:00:00
Technical Opening date : 05.05.2023 14:30:00
Price Opening date :
Valid From : 05.05.2023 - 04.07.2023

Tender Fee Details

Required : Not Required
Tender fee : 0.00
Tender fee Submission deadline : . . 00:00:0

Earnest Money Deposit Details

Required : Not Required
EMD Amount : 0.00
EMD Submission deadline : . . 00:00:0
Reason for EMD Exclusion : BEING VALUE BELOW RS. 5 LAKHS

Security Deposit Details

Required : Not Required
SD Percentage :

Item #	Item Category	Product No.	Description	Quantity	UoM	Delivery Date
1	Material	3300000314	purchase of new distilled water plant Long Text: PURCHASE OF NEW DISTILLED WATER PLANT 1. Power Input : Single Phase Input 2. Filament : 2000 W coil x 4 elements = 8000 Watts 3. Out put Capacity : 10 Litres / per hour 4. Cut-off : Automatic water level	1.000	EA	05.08.2023

CHENNAI PORT AUTHORITY

INSTRUCTIONS FOR ONLINE BID SUBMISSION

- I Bidders to follow the following procedure to submit the bids online through the e-Procurement portal (EBS Portal) <https://portebbs.indianpcs.gov.in/ebs-portal/>.
1. Bidder should do the registration in the tender site using the '**REGISTER AS A SUPPLIER**' in the option available in the above URL.
 2. To participate in the tender, the e-token of SIFY/e Mudhra or any Certifying Authority is to be used while uploading the documents. The e-token should contain "**Digital Signature**" and "**Key Encipherment**".
 3. Bidder may read the tenders published in the Port web site and download the required documents/tender schedules for the interested tenders.
 4. Bidder then logs into the site <https://portebbs.indianpcs.gov.in/ebs-portal/> using the secured login by giving the user id/password chosen during registration and password.
 5. Only one DSC/e-token class-III should be used for a bidder and should not be misused by others. If a bidder uses more than one DSC token, the bid would summarily rejected.
 6. Bidder should read the tender schedules carefully and submit the documents as asked, otherwise, the bid will be rejected.
 7. If there are any clarifications, this may be clarified through online. Bidder should take into account of the Addendums published before submitting the bids through online.
 8. Bidder must prepare the bid documents to be submitted in advance as indicated in the tender and it should be in required format. If there is more than one document, they can be clubbed together.
 9. Bidder should submit the EMD as specified in the tender. The original should be posted/couriered/given in person to the specified location as per Tender Document, latest by the date and time of bid submission.
 10. Bidder selects the interested tender by using search option & then participate in the Tender. Guideline manual available in the **above EBS portal URL**.

11. The Bidder should read the terms & conditions and submit the bid.
12. The Bidder has to select the payment option as **offline / online** to pay the EMD as applicable.
13. The details of the DD instrument / any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the bid submitted will not be acceptable.

(a). MODE OF PAYMENT OF EMD

If the Bidders chooses to pay the EMD through online mode shall follow the instructions available contained therein.

If the Bidders chooses to pay the EMD through offline mode, shall submit the same in the form of Account payee / Demand Draft/Fixed Deposit Receipt / Bankers Cheque (or) Bank guarantee in single instrument can be accepted from any of the Commercial Bank safeguarding the purchaser's interest in all respects in favour of 'The Chairman, Chennai Port Authority' payable at Chennai.

As per MSME Act, 2006 (or Erstwhile NSIC Registered parties), Central /State /PSUs will be exempted for submission of EMD, provided party is registered for the similar nature of works as in the tender. However, ChPA reserves the right for rejection of the tender if the certificate submitted by the tenderer is found unsatisfactory for exemption of EMD.

Bidder of this tender shall upload a scanned copy as proof of EMD instrument in the Tender Document – Technical Bid while submitting the tender electronically in the EBS

e-procurement Portal. The original EMD instrument must reach the Chennai Port Authority, Chennai in corresponding address before opening of technical bid as per the date and time given in this tender. Mere uploading proof of EMD instrument in the portal and non-submission of the original EMD instrument at the address given before the technical bid opening date and time will lead to technical disqualification of the bid by the bidder.

The original EMD instrument (DD/FDR/BC or BG) should be sealed in an envelope and reached to 3rd Floor, Administrative Building, Chennai Port Authority, No.1, Rajaji Salai, Chennai – 600 001. Clearly mentioning the Tender No., Subject of the Tender and Name of the Party on the Envelope on or before due date and time.

- 16 The Bidder has to enter the password of the DSC/e-token and the required bid documents have to be uploaded one by one as indicated.
- 17 As the tender is Percentage Rate BOQ, the bidder has to select Excess (+) or Less (-) and **enter the valid percentage rate with two decimal** in the space allotted at the end of the BOQ. If the BOQ file is found modified by the bidder, his bid will be rejected.
 - 17.1 The percentage rate entered at the end of BOQ sheet will have automatic conversion of total Quoted rate in figures and in words the tenderer need not insert anything other than Excess (+) or Less (-) and enter the ***valid percentage rate with two decimals*** in the space provided in the BOQ.
 - 17.2 The figures entered in the column notified as Rates will be used for calculation of the amount with multiplication of rate and quantity. This would be carried forward until end of BOQ and the total amount is calculated automatically and tenderer need not insert anything other than rate in figures.

- 18 After submission of Bid, to view the quoted rates the Bidder shall use the "**Decrypt Data**" option available.
- 19 The bid summary available after Bid submission in the "**Print Preview**" option has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening date.
- 20 For any clarifications with the Tender Inviting Authority (TIA), the bid number can be used as a reference.
- 21 Bidder should log into the site well in advance for bid submission so as to submit the bid in time (i.e.) on or before the bid submission time. If there is any delay, due to other issues, bidder only is responsible.
- 22 Each document to be uploaded online for the tenders should be less than 2 MB. If any document is more than 2 MB, it can be reduced by scanning at low resolution and the same can be uploaded. However, if the file size is less than 1 MB the transaction uploading time will be very fast.
- 23 The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening, etc., in the **EBS** e-procurement system. The bidder should follow this time during bid submission.
- 24 All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & cannot be viewed by any one until the prescribed date & time of bid opening.
- 25 The confidentiality of the bid is maintained since the secured Socket Layer encryption technology is used. Data storage encryption of sensitive fields is done.
- 26 Any document that is uploaded to the server is subjected to symmetric encryption using a generated symmetric key. Further this key is subjected to asymmetric encryption using buyers public keys. Overall, the submitted tender documents become readable only after the tender opening by the authorized individual.

- 27 For any queries related to portal, the bidders are asked to contact by Mail cppp.nic@nic.in or by phone +91 8072062123 or +91 8500669882 well in advance.
- 28 Tenderer is required to submit their tender through online in the form of Two Cover System on or before schedule bid due date of closing and time as notified in NIT. The tender received after the due date and time will not be entertained.
- 29 Tender Document can be submitted online only in the designated EBS e-procurement portal <https://portebbs.indianpcs.gov.in/ebs-portal/> on or before the due date and time. The time of opening of technical bid will be as notified in the NIT.
- 30 Tenderer should submit the tender as per specification of work, drawings and in accordance with the instructions to bidders, General Conditions of Contract.

II. COVER – I DETAILS: TECHNICAL BID

This shall contain the following:-

1. Scanned Copy of demand draft towards EMD./Exemption certificate as per tender document.
2. Scanned notarized or Self attested copy of work order / agreement and completion certificate for similar works.
3. Scanned copy of notarized CA certified Auditors balance sheet, P and L account Statement during last 3 years.
4. Scanned copy of documents as per Form I to X and Annexure-1,2,3 & Check list
5. Scanned Copy of Form of Bid, Contractors Bid and letter of bid Submission.
6. Technical Bid Document-(Cover-I) with all amendments and clarification.

In case of offline mode of EMD submission, the original Account payee / Demand Draft/Fixed Deposit Receipt / Bankers Cheque (or) Bank guarantee in single instrument can be accepted from any of the Commercial Bank towards EMD must reach Chennai Port Authority in corresponding address before opening of Technical Bid as per the date and time given in this tender.

COVER – II DETAILS : PRICE BID (BOQ) – Price Schedule

The bidder has to select Excess (+) or Less (-) and enter the valid percentage with two decimal in the BOQ in a space provided in the create RFx Response page available in EBS e-procurement Portal only. Any indication

of 'Quoted price' in the online technical bid documents shall lead to rejection of the bid outright

For evaluation purpose the uploaded offer documents will be treated as authentic and final. No hard copy shall be submitted for reference purpose. The price bid submitted through e-procurement mode only will be taken up for the purpose for evaluation.

III. EVALUATION PROCESS:

- 1) A proposal shall be considered responsive if –
 - a. It is received by the proposed Due Date and Time.
 - b. It is Digitally Signed.
 - c. It contains the information and documents as required in the Tender Document.
 - d. Contains EMD and cost of the tender document (wherever applicable).
 - e. It contains information in formats specified in the Tender Document.
 - f. It mentions the validity period as set out in the document and as available in the RFx information page.
 - g. It provides the information in reasonable detail. The Port Trust reserves the right to determine whether the information has been provided in reasonable detail.
 - h. There are no significant inconsistencies between the proposal and the supporting documents.
 - i. The Technical qualification conforms to as specified in the qualification criteria of General Rules and directions for the guidance of the Tenderer.
 - j. A Tender that is substantially responsive in one that conforms to the preceding requirements without material deviation or reservation. A material deviation or reservation is one (1) which affects in any substantial way, the scope, quality, or performance of the Tenderer or (2) which limits in any substantial way, inconsistent with the Tender document, or (3) whose rectification would affect unfairly the competitive position of other Qualified Applicant presenting substantially responsive bids.
 - k. The Port Authority reserves the right to reject any tender which in its opinion is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by the Port Authority in respect of such Tenders.

1. The Port Authority would have the right to review the Technical Qualification and seek clarifications wherever necessary.
- 2) Since the tender involves selection based on pre-qualification criteria and technical specification, the Chief Engineer will examine and seek clarification if any and list out the firms, which are found technically suitable and Cover-II Price Bid of such tenders only will be opened and EMD will be returned to the disqualified tenderers.
 - a. The date and time will be intimated to tenderers whose offers are found suitable and Cover – II of such tenderers will be opened on the specified date and time.
 - b. The cost of stamping Agreement must be borne by the successful Tenderer.
 - c. Tenderers should obtain Harbour Entry Permits through online as per **Clause 9.3 Section IV General Conditions of Contract** to main entry into the Trust's premises if necessary.
 - d. The **Fax/E-Mail offers will be treated as defective, invalid and rejected.** Only detailed complete offers received through online prior to closing time and date of the tenders will be taken as valid.

TENDER TERMS AND CONDITIONS FOR Rfx NO: (E.IAN) 5100000572

E0001: The Rates should be quoted as per Unit mentioned above

E0006: Make/ Brand name of the materials should be mentioned without fail.

E0010: Offer from ready stock / **delivery period of 45 days from the date of purchase order.**

E0024: Suppliers who offer for credit payment of 30 days from the date of acceptance supply only will be considered.

E0029: The supply should be strictly as per the Tender specification & the same should be confirmed in the Quotation.

E0044: We expect free delivery at Port premises.

E0047: You are requested to furnish the following details to enable payment through ECS. 1) MICR Number, 2) Name of the Bank and Branch details, 3) Account Number and 4) Type of Account.

E0049: The Trust has obtained certificate for ISO 14001 - Environment Management System. Hence the Tenderers are requested to use environment friendly packing material at the time of supply

E0050: This Enquiry is issued under TWO COVER SYSTEM. Tenderers are instructed to go through the two cover conditions enumerated below.

E0051: Tenderers are instructed to go through this tender form, Terms & Conditions (Guidance to the Tenderer). In the absence of Tenderers disagreement on any clause it will be construed that they agree to all the terms & conditions of the tender.

E0105: Being roll out the GST w.e.f. 1.7.2017 by the Government of India, the taxes on goods and services or both to be furnished with HSN No. and % of CGST/SGST/IGST. Chennai Port Authority's GSTIN No.33AAALC0025B1Z9.

E0106: Applicable statutory recoveries including TDS under Income Tax, TDS under GST, etc. will be deducted / recovered while accounting for or making payments to the Contractor / Supplier / Vendor as per applicable laws.

E0107: In case, supplied item / Services / Contract is not eligible for Input Tax Credit, the GST amount will not be withheld.

E0108: In case the item is eligible for Input Tax Credit, the GST amount claimed in your Invoice will be paid only on reflection of the GST amount remitted by the supplier in the account of Ch.P.A. in the GST Web Portal.

E0110: Tenderer should furnish declaration for each item with HSN code and confirm whether the quoted item is covered under Input Tax Credit (ITC) or not

E0111: The rate quoted by the Supplier shall be incl of all Taxes & Duties other than GST. Applicable GST in % shall be mentioned under GST rate column. Applicable GST as per GST Act will be reimbursed to the firm by ChPA against the Invoice.

E0112: Financial evaluation will be based on the base price quoted by the supplier excl GST. In case supplier is registered under composition scheme of GST and ITC benefit is not available for ChPA, then evaluation will be made on BASE PRICE+GST.

E0114: The firm shall indemnify to borne any Demand/ Interest/ Penalty etc arising to ChPA against non-compliance of statutory requirements with reference to Direct and Indirect Taxes or any other law in force.

E9996:

GUIDANCE TO THE TENDERERS

1. The firms are expected to send the quotations in the prescribed form sent along with the tender. However, if any tenderer, wishes to quote in their own quotation form/letter head, all the important details as per the quotation/form Should be furnished without fail.

2. SPECIFICATION:

Even if the offer is as per Trust's enquiry, the entire specification shall be repeated in the offer. If it is a counter offer, declare so (i.e.) "Counter Offer" and then provide the full description of your offer.

3. TERMS OF DELIVERY:

a. Free Delivery,

b. F.O.R. Destination

c. Ex.Godown Chennai. (Firms are expected to quote only for "Free Delivery at Trust's Stores". However, in case if the offer is for other than free delivery, all the charges up to Trust's Store will be worked out approximately at our end and added to the value, which may be borne in mind before quoting).

d. PRICES: The Price should be firm till completion of the supply in the event of an order.

4. TAXES AND DUTIES:

The Trust is not eligible for 'C' or 'D' form. Therefore, Tenderer shall quote full tax applicable.

5. TERMS OF PAYMENT:

The standard terms of payment of Chennai Port Authority is within 30 days from the date of acceptance of supplies. The Tenderer shall confirm the above payment terms in their quotation. To make payment through ECS, furnish MICR number, Name of the bank and branch details, account number and type of account.

6. VALIDITY:

The offer must be valid for a minimum period of 60 days from the date of opening of the quotation.

7. INSPECTION:

All supplies are subject to inspection and approval before acceptance.

8. LIQUIDATED DAMAGES CLAUSE/LATE DELIVERY CLAUSE:

This clause is applicable where value of purchase order exceeds Rs.1 Lakh.

a. Where the delivery period is less than 4 weeks. If the supplier fails to complete the supply in all respects within the period specified or within such extended period as may be allowed by Controller of Stores, the supplier shall pay or allow the Board a sum equivalent to 1% of the value of the unfulfilled portion of the purchase order price per day, subject to a maximum of 10% of the value of the unfulfilled portion of the purchase order as Liquidated Damages/Late Delivery Charges.

b. Where the delivery period is more than 4 weeks. If the supplier fails to complete the supply in all respected within the period specified or within such extended period as may be allowed by Controller of Stores, the supplier shall pay or allow the Board a sum equivalent to 1/2% of the value of the unfulfilled portion of the purchase order price per week (7 days) or part thereof, subject to a maximum of 5% of the value of the unfulfilled portion of the purchase order as Liquidated Damages / Late Delivery Charges.

c. In case of part supply, the calculation of Liquidated Damages will be restricted to the incomplete / undelivered value of supply order subject to the amount of maximum percentage prescribed in the Liquidated Damages / Late Delivery Charges of the total value of the order.

d. The Liquidated Damages / Late Delivery Charges shall be deducted from any amount payable to the contractor / supplier including encashment of Bank Guarantee or any securities / guarantees, if any available with the Port Trust.

e. If the supplier has delayed / not supplied after giving due notice, the supply order will be cancelled and any additional expenditure incurred by the Trust in procuring such materials will be recovered from the supplier for non-performance / delay in execution of the supply from the money due or belonging to the supplier with the Board.

9. SAMPLES:

Wherever quotations are called for on the basis of departmental samples / specimen, the Tenderer must inspect the departmental samples / specimen, at the Controller of Stores Office and then only they should give their quotation.

Wherever samples are called for in the enquiry the Tenderer should send samples to the office of the Controller of Stores along with the tender.

The samples of the Tenderers should be tagged and sealed properly duly mentioning the tenderer's name, the Trust's enquiry no. the tenderer's quotation no. etc., It must be noted by the tenderer that all the incidental charges i.e. to and fro charges to be incurred for sending and getting back the samples should be borne by the tenderer. Samples not accepted by the Trust should be arranged to be collected by the tenderer within 15 days of receipt of a communication from the Trust to that effect. Thereafter, the unaccepted samples will be lying at the risk and responsibility

of the tenderer. Further, the unaccepted samples not collected within the time given, are liable to be disposed by the Trust as deemed fit and the tenderer will have no claim whatsoever on their samples thereafter.

10. GENERAL CONDITIONS:

a. Make / brand of the item quoted may be stated wherever applicable.

b. It may be specified whether the goods offered will be supplied with ISI mark wherever applicable.

c. The firm who responds to the enquiry which are displayed in the Trust web site and who are not registered with the Trust, should furnish valid Sales Tax Registration Certificate / SSI / NSIC etc along with the quotation and also furnish the documentary evidence to the effect that they are technically competent / dealing with the item quoted without fail.

d. Guarantee: Manufacturer / Supplier guarantee certificate shall be provided for 18 months from the date of supply or 12 months from the date of installation / commissioning whichever is earlier, or as required, will be provided along the supply wherever applicable.

e. Test Certificate: - Manufacturer's test certificate / test certificate from the Government approved laboratory shall be sent along with the supply, wherever applicable.

f. All disputes are subject to Chennai Jurisdiction only.

g. The CME reserves the right to increase or decrease the quantity to the extent of 25% before completion of contract. E9997:

MSME CONDITIONS:

1. In the tender, participating Micro & Small Enterprises quoting price is within the price band of L1 + 15% shall be allowed to supply portion of requirement by

bringing down the price to L1 price in a situation where the L1 is from someone other than Micro & Small Enterprise and such MSEs shall be allowed to supply up to 25% of the total tendered value.

2. Out of 25%, 4% shall be earmarked for procurement from MSEs owned by SC/ST Entrepreneur. Provided that in the event of failure of such MSE's to participate in the tender process or meet the tender requirements and L1 price, 4% sub- target for procurement earmarked for MSEs owned by SC/ST Entrepreneurs shall be met from other MSEs.

3. A minimum of 3% Reservation for MSEs owned by women, shall be provided within the above mentioned 25% reservation.

4. All MSEs shall submit a MSME/NSIC Certificate etc. indicating the category such as SC/ST/Women Entrepreneur etc. so as to avail the benefits.

5. The above facility is applicable only where it is possible to split the quantity among the bidders.

FOR ANY QUERRIES REGARDING SRM PORTAL PL. CONTACT THE FOLLOWING OFFICIALS OF TECH MAHINDRA.

1. SHRI. M.S. SUDHAKAR 8072062123
2. SHRI RAMESH 8500669882

