



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2023/B/3417855  
Dated/दिनांक : 05-05-2023

### Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण  |  |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय  | 25-05-2023 14:00:00                            |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय   | 25-05-2023 14:30:00                            |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)  | 120 (Days)                                     |
| Ministry/State Name/मंत्रालय/राज्य का नाम  | Ministry Of Ports, Shipping And Waterways      |
| Department Name/विभाग का नाम   | Na   |
| Organisation Name/संगठन का नाम   | Chennai Port Trust                             |
| Office Name/कार्यालय का नाम  | Chennai  |
| Total Quantity/कुल मात्रा  | 3050   |
| Item Category/मद केटेगरी   | Plain Copier Paper IS - 14490 (Version 2) (Q4) |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट   | No   |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट   | No   |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया   | No   |
| Type of Bid/बिड का प्रकार  | Two Packet Bid                                 |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 3 Days   |
| Evaluation Method/मूल्यांकन पद्धति   | Total value wise evaluation                    |

#### EMD Detail/ईएमडी विवरण

|                             |                     |
|-----------------------------|---------------------|
| Advisory Bank/एडवाइजरी बैंक | State Bank of India |
| EMD Amount/ईएमडी राशि       | 19700               |

#### ePBG Detail/ईपीबीजी विवरण

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

CHAIRPERSON

OFFICE OF THE MATERIALS MANAGER, M& EE DEPARTMENT, CHENNAI PORT AUTHORITY, CHENNAI 600001.

chennai, NA, Chennai Port Trust, Ministry of Ports, Shipping and Waterways

(The Chairman, Chennai Port Authority)

**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MII Purchase Preference/एमआईआई खरीद वरीयता**

|  |     |
|--|-----|
| MII Purchase Preference/एमआईआई खरीद वरीयता | Yes |
|--|-----|

**MSE Purchase Preference/एमएसई खरीद वरीयता**

|   |     |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15%

(Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

### Plain Copier Paper IS - 14490 (Version 2) ( 3050 ream )

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

|                             |                  |
|-----------------------------|------------------|
| Brand Type/ब्रांड का प्रकार | Registered Brand |
|-----------------------------|------------------|

#### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

| Specification             | Specification Name/विशिष्टि का नाम  | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य            |
|---------------------------|---|---|
| GENERAL REQUIREMENT       | <b>Technical specification of plain copier paper</b>  | BIS specification no. IS 14490:2018 (with latest amendment)               |
|                           | <b>Grammage (Substance ) of plain copier paper</b>  | 80 g per square metre   |
|                           | <b>Sizes</b>  | A4  |
|                           | <b>The product conforming to the requirement of ECO-Mark</b>  | No  |
| PACKAGING                 | <b>Number of sheets in a ream</b>   | 500 sheets  |
| TESTING AND CERTIFICATION | <b>BIS marked</b>   | Yes (As Per Gazette Notification CG-DL-E-30062020-220281 - copy Attached) |
|                           | <b>Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove conformity of products to the specification</b> | Yes   |

#### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

|                                 |                      |
|---------------------------------|----------------------|
| Verified and Signed Tp document | <a href="#">View</a> |
|---------------------------------|----------------------|

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता         | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---------------------|-----------------|------------------------------|
| 1              | Dhamodharan Krishnan                                    | 600001,RAJAJI SALAI | 3050            | 365                          |

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

THE ASSISTANT MATERIALS MANAGER ( RECEIPTS),  
R & C DEPOT, CHENNAI PORT AUTHORITY,  
GATE NO:10, OPPOSITE TO WAR MEMORIAL,  
RAJAJI SALAI,  
CHENNAI 600 009.

### 2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- Copy of PAN Card.
- Copy of GSTIN.
- Copy of Cancelled Cheque.
- Copy of EFT Mandate duly certified by Bank.

### 3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

## **N.B.CONDITIONS:**

**1. The period of contract is one year from the date of purchase order & Rate s should be kept firm till completion of the contract/supply.**

**2. The delivery shall be made in four equal installments i.e., once in three months or as and when required by the Authority. The first installment shall be made within 20 days from the date of purchase order.**

### **3. DELIVERY TERMS - Free delivery :-**

a) Free Harbour Entry Permit (HEP) is obtained through online only. Requisition for HEP should be sent well in advance to MM Division by letter or email address: mmhlep@chennaiport.gov.in with details - i) Firms Name ii) Mobile Number iii) e-mail address iv) Purpose with Trust's Purchase Order v) HEP for No. of Persons/ Vehicles/ Drivers.

b) On receipt of above details to mmhlep@chennaiport.gov.in, MM Division will process the request for Harbour Entry Permit. A message with link and Gate pass-id will be sent to your register

red e-mail automatically. by using the link received, the requisite documents are to be scanned and uploaded duly entering the date of the HEPs required with No. of persons/ Vehicles/ Drivers. After processing the request, approval message with a link will be sent again to firm's e-mail address from Traffic Manager (Pass Section).

c) Again the link in your e-mail may be utilised for taking print-out copy of Harbour Entry Permit with QR code for entering inside Harbour Premises.

4.. PAYMENT TERMS- Payment will be made within 30 days from the date of acceptance of supply.

#### 4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

### **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---