

**CHENNAI PORT AUTHORITY**  
**(An Autonomous Body Under Ministry of Ports, Shipping & Waterways,)**  
**Government of India**

No.1, Rajaji Salai,  
Chennai – 600 001.

Dated 2<sup>nd</sup> MARCH 2022

**VACANCY CIRCULAR**

**Sub: Filling up of the Post of Managing Director, Kamarajar Port Ltd., Ennore, a wholly owned subsidiary of Chennai Port Authority – Calling for Applications – Reg.**

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Chennai Port Authority invites applications for the post of Managing Director, Kamarajar Port Limited (KPL) in the scale of pay of Rs.1,80,000-3,20,000 on deputation basis from the eligible Officers of All India Service / Central Services Group 'A' officers and from eligible Port Officers working in Major Ports. KPL is a wholly owned subsidiary of Chennai Port Authority.

2. The details of the responsibility, remuneration, eligibility criteria, experience are given here under:

**a) Responsibility:**

The Managing Director of the Port is a whole time key managerial personnel and is the Chief Executive Officer of the organization in all aspects of Port functioning. He is also a Director of the KPL Board. He is required to exercise administrative and financial powers and also to supervise the functioning of various departments of the Kamarajar Port Limited.

**b) Remuneration:**

The All India Service / Central Services Group 'A' officers will carry their parent cadre pay scale and the Port Officers will carry the pay scale of Rs.1,80,000 – 3,20,000 (in IDA pattern) as MD of KPL.

**c) Eligibility Criteria:**

**For All India Services / Central Group 'A' Services Officers**

- i. The officers belonging to All India Services / Central Group 'A' services who have put not less than 13 years of service in Group 'A' and are at the pay matrix level 13 are eligible to be considered for the post. Preference may be given to those having experience of working in Port and Shipping sectors. The terms and conditions of appointment of the officer selected shall be as per the rules and instructions of Central Government.
- ii. The post is not a part of the Central Staffing Scheme. The appointment will be made on deputation basis for a period of 5 years or as may be decided by the Competent Authority.
- iii. The officers who satisfy the above criteria must have at least four years' service left before retirement.



- iv. The Cadre Controlling Authority / the State Government is requested to give wide publicity to the vacancy and forward names of suitable and willing officers for consideration for the post. The APARs (only attested photocopies) of the Officers for the last five years i.e. from 2016-17 to 2020-21 (If the APARs of a particular year / period between 2016-17 and 2020-21 are pending / not available, "No Report Certificate" along with APARs of preceding years may be furnished) along with the Bio-Data in the enclosed format (Annexure-I), may be forwarded. The Vigilance Clearance of the Officer may be sent in the prescribed proforma attached with the application form (Annexure-II).

#### **For Officers of Major Ports**

- i. Officers holding the post of Dy. Chairman in Category-II Port with minimum 2 years of regular service, failing which
- ii. Officers holding the post of Dy. Chairman in Category-II Port with less than 2 years of regular service but combined regular service of at least 6 years in the posts of Dy. Chairman of Category-II Port and HoDs of Category-I Port, or
- iii. Officers holding the post of Dy. Chairman in Category-II Port with less than 2 years of regular service but combined regular service of at least 7 years in the posts of Dy. Chairman of Category-II Port and HoDs of Category-II Port.

#### **For Officers of KPL**

- i. Officers of KPL having experience equivalent to the scale of pay of Dy. Chairman in Category II Port with 2 years regular service, failing which
- ii. Officers of KPL having experience equivalent to the scale of pay of Dy. Chairman in Category II Port with less than 2 years but combined experience of at least 6 years equivalent to the scales of pay of Dy. Chairman in Category II Port and HoD in Category I Port or
- iii. Officers of KPL having experience equivalent to the scale of pay of Dy. Chairman in Category II Port with less than 2 years but combined experience of at least 7 years equivalent to the scales of pay of Dy. Chairman in Category II Port and HoD in Category II Port.

Port Officers and employees of KPL who are eligible to be considered for the post may send their applications through proper channel as per the proforma enclosed (Annexure-I). While forwarding the applications, it shall be ensured that the following documents are sent along with the application form:

- (i) Attested copies of APARs of last 5 years (2016-17 – 2020-21).
- (ii) A certificate on adverse entries in the ACRS, if any.
- (iii) If the ACRs of a particular year / period between 2016-17 to 2020-21 is pending / not available, 'No Report Certificate' may be furnished along with the APARs of preceding years.
- (iv) A statement showing APARs grading should also be furnished.
- (v) The details regarding officers holding higher posts on ad-hoc / temporary basis should be clearly specified.



- (vi) The Vigilance status of the candidate in the prescribed proforma duly filled in column-wise and signed by CVOs of the concerned Port (with details of last ten years) (Annexure-II).

**d) Experience:**

- (i) Wide administrative experience and general managerial ability;
- (ii) Experience and talent in man-management;
- (iii) Experience and ability in Financial Management;
- (iv) Ability to formulate and implement development plans and also to prepare broad perspective plan for development of a Port;
- (v) Ability to co-ordinate with various agencies such as State Governments, the Law and order authorities, different agencies of Central Government such as Customs, Railway, Ministry of Labour etc.; and
- (vi) Experience and ability in personnel management and understanding of establishment matters.

3. All the applicants are required to apply for the post in the prescribed format and send the filled up application through proper channel along with the above documents in an envelope, superscribing "**Application for the post of Managing Director in Kamarajar Port Limited**" to **THE SECRETARY, CHENNAI PORT AUTHORITY, No.1, RAJAJI SALAI, CHENNAI – 600 001.**

4. The Central / State Governments and Major Ports are requested to ensure that the application of the applicants with the requisite documents reaches the above mentioned address on or before the date of closing, i.e. 2<sup>nd</sup> April 2022. Incomplete application or the applications not received through proper channel or the applications received after the due date will not be considered.

  
(I. HAZRA) 2/3  
SECRETARY,  
CHENNAI PORT AUTHORITY  
Telephone:044 – 2536 7754  
Mob.No.: 8925193555  
e-mail: secy@chennaiport.gov.in

To

1. Secretary, Ministry of Ports, Shipping & Waterways.
2. Chief Secretaries of the States / UT Govts.
3. Secretary, Department of Personnel & Training.
4. Secretary, Ministry of Home Affairs.
5. Secretaries of All Ministries and Departments under Govt. of India.
6. Chairpersons of All Major Ports.

**PERSONAL DATA**

Application for the post of Managing Director in Kamarajar Port Limited

PHOTOGRAPH

1.	Applying for the post of	
2.	Name and Designation of the candidate	
3.	Service & Batch Cadre (only for AIS)	
4.	Domicile	
5.	Contact Details a) Office  1) E-mail Id: 2) Telephone 3) Mobile Number: 4) Address	
6.	Contact Details b) Residence  1) E-mail Id: 2) Telephone 3) Mobile Number: 4) Address	
7.	Exam Year	
8.	Allotment Year	
9.	Date of Joining	
10.	Gender	
11.	Date of Birth	
12.	Date of Superannuation	
13.	Category	
14.	Present Pay level / scale details	
15.	Whether the officer has requisite length of service as required under the advertisement	



16.	Whether the officer fulfils the eligibility criteria for the post as per the advertisement	
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**17. EDUCATIONAL QUALIFICATIONS**

(Please mention only Graduation and above)

Sl. No.	Qualification	Subject (1) Subject (2)	Year / Division	Institution University Place Country

**18. EXPERIENCE DETAILS**

(Please provide up to date experience details)

Sl. No.	Type of Posting (Cadre / Deputation)	(i) Level / Pay Scale (ii) Designation	Ministry Department Office Place	Field of experience acquired during the posting (Major & Minor)	Tenure Form & Tenure To

19. Total experience in Port and Shipping Sector, if any:

20. Two separate write-ups (Not exceeding 300 words each) may be attached as follows:

- (i) Write-up on the professional experience and core-competence of the Officer in handling the assignment applied for
- (ii) Write-up on how the applicant can fulfil and advance the mission and objective of the organization that he seeks to join

21. Date of filling of IPR:

Signature of the Candidate  
Name & Designation

Date:

Place:



**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS /  
CLEARANCE BEING SOUGHT  
(TO BE FURNISHED AND SIGNED BY THE CVO OR HOD)**

Sl. No.	Particulars																			
1.	Name of Officer (in full)																			
2.	Father's Name																			
3.	Date of Birth																			
4.	Date of Retirement																			
5.	Date of entry into service																			
6.	Service to which the Officer belongs including batch / year cadre etc., wherever applicable																			
7.	Positions held (during the ten preceding years)																			
	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Organisation (Name in full)</th> <th>Designation &amp; Place of Posting</th> <th>Administrative / Nodal Ministry / Deptt. Concerned (In case of Officers of PSUs, etc.)</th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sl. No.	Organisation (Name in full)	Designation & Place of Posting	Administrative / Nodal Ministry / Deptt. Concerned (In case of Officers of PSUs, etc.)	From	To													
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8.	Whether the Officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity". (If yes, details to be given)																			
9.	Whether any allegation of misconduct involving vigilance angle was examined against the Officer during the last 10 years and if so, with what result (*)																			
10.	Whether any punishment was awarded to the Officer during the last 10 years and if so, the date of imposition and details of the penalty (*)																			
11.	Is any disciplinary / criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished – including reference No., if any, of the Commission)																			
12.	Is any action contemplated against the Officer as on date (If so, details to be furnished) (*)																			
13.	Whether the Officer /Official has submitted his / her annual immovable property return of the previous year as required under Rule 18 of CCS (Conduct) Rules, 1964 within the prescribed limit																			

Date

(Name, Signature &amp; Seal)

(\*) If Vigilance Clearance had been obtained from the Ministry/ CVC in the past, the information may be provided for the period thereafter

