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तत्काल डाक
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Port

Par - Excellence

चेन्नै पोर्ट ट्रस्ट

CHENNAI PORT TRUST

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प्रशासनिक कार्यालय

ADMINISTRATIVE OFFICE

राजाजी सालै, चेन्नै - 600 001.

Rajaji Salai, Chennai - 600 001.

Website : www.chennaiport.gov.in

No.RC1/5353/2020/GA

Dated: 16 .02.2022.

To

The Chairmen,
All Major Port Authorities (Except KPL).

Sir,

Sub: ESTT. – Filling up of the post of Chief Medical Officer (HOD) in the scale of pay of Rs.100000-260000 (Revised) (Pre-revised Rs.43200-66000) by Composite Method in Chennai Port Authority – Reg.

The post of Chief Medical Officer in Chennai Port Authority in the scale of pay of Rs.100000-260000 (Revised) (Pre-revised Rs.43200-66000) is to be filled in by Composite Method from Officers of Major Port Authorities.

As per Ministry's instructions dated 19.11.2019, the incumbent will be appointed to the HOD post initially in the scale of pay of Rs.43200-66000 and after completion of 3 years regular service, he will be elevated to the scale of pay of Rs.51300-73000 subject to the following conditions:

- Recommendation of the Chairman of the concerned Port for elevation of the pay scale of the officer;
- The APARs of the concerned officer for the last five years should not be below bench mark of 'Very Good';
- The officer should be clear from vigilance angle.

The applications are invited as per proposed Recruitment Rules based on Ministry's directions vide letter dated 19.11.2019 is at Annexure-I, subject to notification.

Applications are invited from eligible and willing Officers from all Major Port Authorities possessing the prescribed qualifications, experience and other conditions as per the Proposed Recruitment Rules.

As per Ministry's letter No.1-26/25/2013-PE-I dated 26.09.2019, it is indicated that the Port official, who withdraws his / her candidature for the post after his / her selection by the Service Selection Committee, will be liable for debarment from future selection to HOD level posts in all Major Port Authorities for a period of two years and in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate will not be considered by the Ministry if his / her application is not received through proper channel by the Port within 15 days of the last date of closing of applications.

The applications may be submitted through 'Online Application Portal' (OAP) of the Ministry of Ports, Shipping & Waterways. A printout of the Online filled up application should be sent through proper channel along with the following documents in an envelope, superscribing "Application for the post of Chief Medical Officer in

Chennai Port Authority" to THE SECRETARY, CHENNAI PORT AUTHORITY, No.1, RAJAJI SALAI, CHENNAI – 600 001, on or before **31.03.2022**, which shall be the crucial date for determining the qualification, experience and age: -

- (a) Attested copies of ACRs of the applicant for the last five years (2016-17 to 2020-21) (duly attested by an Officer not below the rank of Dy, HOD on each page).
- (b) A statement showing year wise availability of ACRs and grading duly signed by the Deputy Chairman / Chairman. If the ACR of a particular year / period is not available, "No Report Certificate" may be furnished.
- (c) Attested copies of Certificates of academic qualifications & experience to prove eligibility.
- (d) NOC of respective Port / Organisation.
- (e) Certificate by the Head of the office of the applicant.
- (f) An undertaking of the applicant not to withdraw his candidature, if selected.
- (g) Vigilance / Administrative Clearance of the concerned Port / Organisation in the prescribed proforma at **Annexure -II**.
- (h) The veracity of the professional certificates provided by the applicant may be ensured and certified.
- (i) Two recent passport size colour photographs in a sealed envelope.

How to apply

- (a) Eligible Officers are requested to apply in the "Online Application Portal" of the **Ministry of Ports, Shipping & Waterways** (<http://onlinevacancy.shipmin.nic.in>). The applicant has to register in the online Application Portal and no application other than OAP will be accepted.
- (b) A printout of the filled up application along with the requisite documents as mentioned above (Sl.No.(a) to (i)) may be sent to the **Secretary, Chennai Port Authority, No.1, Rajaji Salai, Chennai – 600 001** through proper channel before the due date of receipt of applications.
- (c) The applications which are received after due date / not sent through proper channel will not be considered. The last date for receipt of applications is **31.03.2022**.

Yours faithfully,

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SECRETARY

- Encl.: 1. Annexure-I - Copy of the Proposed Recruitment Rules for the post
2. Annexure-II - Proforma for Vigilance / Administrative Clearance
3. Annexure-III – Certificate to be given by the Head of the Office

- Copy to: **The Secretary to the Govt. of India,** Kind Attn: **Shri Sandeep Gupta, Director**
Ministry of Shipping, Ports Wings, (w.r.t. Ministry letter No.I-26/2/2017-
New Delhi 110 001. PE.I (Part (1)) dated 03.05.2017)
- Copy to: The Managing Director, For uploading vacancy circular on IPA's
Indian Ports Association, website.
New Delhi – 110 003.
- Copy to: Sr. Dy. Director (EDP) With a request to upload the vacancy
circular on the Chennai Port's website.
- Copy to: **All HODs of ChPA** with a request to circulate among the
Officers of Chennai Port Authority

ANNEXURE - I

RECRUITMENT RULES FOR THE POST OF CHIEF MEDICAL OFFICER IN MEDICAL DEPARTMENT APPROVED BY CHPT BOARD ON 23.11.2020 AND SENT TO RSC / MOPSW FOR APPROVAL

(1) Sl. No.	(2) Name of the Post	(3) No. of posts	(4) Classification	(5) Scale of Pay (Rs.)	(6) Whether Selection or Non-Selection	(7) Upper Age limit for direct recruitment (in years)	(8) Educational and other qualifications prescribed for direct recruitment	(9) Whether (a) age (b) Educational qualifications (c) experience for direct recruits will apply in the case of promotion / absorption / deputation	(10) Period of Probation (in years)	(11) Method of recruitment (whether by direct recruitment or by promotion / transfer / absorption / deputation)	(12) In case of promotion / transfer/absorption / deputation, grades from which it should be made	(13) Remarks
5	Chief Medical Officer (Category I Posts)	1	Class I (HOD)	100000-260000 (the pay scale will be elevated to the scale of pay of Rs.120000-280000 after three years regular service, with the approval of Central Government)	Selection	55	(i) MBBS degree from a recognized university. (ii) A Post Graduate (PG) Medical Degree or PG Medical Diploma in the specified specialty from a recognized university. (iii) Post qualification experience of 16 years in case of PG Degree holders and 18 years experience in case of PG Diploma holders in the relevant field of specialisation in a reputed hospital.	(a) No. (b) Yes (c) No	N.A.	By absorption through composite method of recruitment i.e. through promotion / transfer / deputation on absorption basis falling which deputation and falling both by direct recruitment. The promotion / transfer / on absorption will be from the officers from Major Port Trusts.	For absorption through composite method, officers holding posts in the scale of Rs.32900-58000 with 3 years regular service in the concerned Department of any Major Port Trust will be eligible. For deputation, officers holding analogous posts or officers holding post of Chief Medical Officer and equivalent post in Medical Deptt in the scale of pay of Rs.18500-23900 with 2 years regular service in the grade or officers holding posts of Sr. Dy. Chief Medical Officer and equivalent Specialist posts in the scale of pay of Rs.16000-20800 and above in Medical Deptt. with 5 years regular service in the grade in Govt./Semi Govt. / PSUs or Autonomous Bodies will be eligible.	1. Recommendation of the Port Chairman for elevation of the Pay scale of the Officer. 2. The APARs of the concerned officer for the last five years should not be below benchmark of "Very Good". 3. The officer should be clear from Vigilance angle. 4. The scale of pay of Rs.120000-280000, shall be granted to HOD level officers in the scale of pay of Rs.100000-260000 only after the approval of the Ministry

ANNEXURE – II

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS /
CLEARANCE IS FURNISHED**

Sl. No.	Particulars														
1.	Name of Officer (in full)														
2.	Father's Name														
3.	Date of Birth														
4.	Date of Retirement														
5.	Date of entry into service														
6.	Service to which the Officer belongs including batch / year cadre etc., wherever applicable														
7.	Positions held (during the ten preceding years)														
	<table border="1"><thead><tr><th>Sl. No.</th><th>Designation & Place of posting</th><th>From</th><th>To</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></tbody></table>	Sl. No.	Designation & Place of posting	From	To										
Sl. No.	Designation & Place of posting	From	To												
8.	Whether the Officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity". (If yes, details to be given)														
9.	Whether any allegation of misconduct involving vigilance angle was examined against the Officer during the last 10 years and if so, with what result(*)														
10.	Whether any punishment was awarded to the Officer during the last 10 years and if so, the date of imposition and details of the penalty(*)														
11.	Is any disciplinary / criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished – including reference No., if any, of the Commission)														
12.	Is any action contemplated against the Officer as on date. (If so, details to be furnished) (*)														
13.	Whether the Officer /Official has submitted his / her annual immovable property return of the previous year as required under Rule 18 of CCS (Conduct) Rules, 1964 within the prescribed limit														

Date

CHIEF VIGILANCE OFFICER
(Name, Signature, Seal)

(*) If Vigilance Clearance had been obtained from the Ministry/ CVC in the past, the information may be provided for the period thereafter

Proforma of the Certificate to be given by the Head of the Office

Certificate in respect of Shri / Smt _____
(Name & designation)

1. It is certified that the particulars furnished by the applicant are correct and he / she fulfills the eligibility criteria.
2. The veracity of the qualification certificates and caste certificates submitted by the applicant are ensured and certified
3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
4. His / Her integrity is certified.
5. It is certified that no major / minor penalties have been imposed on the Officer during the last 10 years.
6. Attested copies of ACRs for the last five years are enclosed.

Dated:

Signature of the Head of the Office
Name along with official seal